



October 2016

**EXPRESSION OF INTEREST FOR CHAIRPERSON OR PASTORAL INTEREST
MEMBER – PASTORAL LANDS BOARD OF WESTERN AUSTRALIA**

Thank you for your expression of interest and request for information. The following information pack will provide you with a summary of the role of the Pastoral Lands Board and responsibilities of Members.

The pack also includes the Curriculum Vitae template in the 2 page format required by Cabinet. Please complete both pages of the template and return to plb@lands.wa.gov.au, along with your covering letter and expression of interest.

For more information about the Board, including publications, please go to the Department of Lands website at www.lands.wa.gov.au and select the heading Pastoral Leases.

Yours sincerely

A handwritten signature in blue ink that reads "David Colvin".

David Colvin
A/Manager Pastoral Land

Enc.

ABOUT THE PASTORAL LANDS BOARD

The Pastoral Lands Board of Western Australia (Board) is a statutory board established under the *Land Administration Act 1997* (LAA).

The Minister-appointed Board Members (Members) are dedicated to fulfilling their duties in a lawful and professional manner and with the utmost integrity and objectivity. Members are required to adhere to best practice governance processes and provide informed and sound advice to the Minister of Lands. More information about the role of Board members and the Chairperson are contained in sections 2.5 and 2.6 of the Pastoral Lands Board Charter (April 2013).

The Board's specific statutory functions are detailed in Part 7, Division 2 of the LAA.

STATUTORY ROLE

The functions of the Pastoral Lands Board of Western Australia are to:

- (a) advise the Minister on policy relating to the pastoral industry and the administration of pastoral leases;
- (b) administer pastoral leases in accordance with Part 7 of the LAA;
- (c) ensure pastoral leases are managed on an ecologically sustainable basis;
- (d) develop policies to prevent the degradation of rangelands;
- (e) develop policies to rehabilitate degraded or eroded rangelands and to restore their pastoral potential;
- (f) consider applications for the subdivision of pastoral land and make recommendations to the Minister in relation to them;
- (g) establish and evaluate a system of pastoral land monitoring sites;
- (h) monitor the numbers and the effect of stock and feral animals on pastoral land;
- (i) conduct or commission research into any matters that it considers are relevant to the pastoral industry;
- (j) provide such other assistance or advice as the Minister may require in relation to the administration of Part 7 of the LAA; and
- (k) exercise or perform such other functions as it may be given under the LAA or any other Act.

(Source: Part 7, Division 2, Section 95 of the Land Administration Act 1997)

COMPOSITION

The Board consists of a chairperson appointed by the Minister and seven (7) other Members, of whom:

- Three (3) are to be appointed by the Minister from among persons who hold, or have held, an interest in a pastoral lease, or are, or have been, shareholders in a company with a beneficial interest in a pastoral lease;
- One (1) is to be the chief executive officer of the department principally assisting in the administration of the Biosecurity and Agriculture Management Act 2007, or his or her appointee from time to time;
- One (1) is to be the chief executive officer of the Department of Lands, or his or her appointee from time to time;

- One (1) is to be appointed by the Minister from among persons with expertise in the field of flora, fauna or land conservation management; and
- One (1) is to be appointed by the Minister from among Aboriginal persons with experience in pastoral leases.

(Source: Part 7, Division 2, Section 97 of the Land Administration Act 1997)

CURRENT BOARD MEMBERSHIP

- VACANT, Chair;
- Mr Brett Crook, Pastoral Interest Member (term expires September 2016);
- Mr Tim Meecham, Pastoral Interest Member (term expires 2017);
- Mr Jack Burton, Pastoral Interest Member (term expires 2018);
- Mr Greg Stubbs, Aboriginal Pastoral Member (term expires 2017)
- Ms Gaye Mackenzie, Land Conservation Member (term expires 2018);
- Mr John Ruprecht, Department of Agriculture and Food Western Australia;
- Mr Colin Slattery, Director General, Department of Lands.

ANNUAL OVERALL TIME COMMITMENT INCLUDES THE FOLLOWING

- Five ordinary meetings in Perth (8.30am – 4.30pm);
- Special meetings if required are usually held by teleconference (8.30am – 9.30am)
- One regional stakeholder forum per year;
- Pre-reading of meeting agenda papers (approximately 120 pages);
- Written contribution to Pastoral Lands Board submission papers (if the need arises);
- Attendance at workshops as required (occasional).

REMUNERATION (BOARD MEMBERS)

- Chairperson is paid an annual stipend of \$22,000 in fortnightly instalments.
- Member sitting fee for a whole day \$560 (over 4 hours).
- Member sitting fee for a part day \$370 (less than 4 hours).
- Travel time: \$70 per hour after the first 5 hours of travel, up to a maximum of \$560.
- Vehicle use @ ATO rates, where round trip is greater than 50 km.
- Accommodation and flights are booked and paid for by the Department of Lands.
- Members staying at their own accommodation are entitled to claim an allowance of \$93.65 per day.

Curriculum Vitae Proforma

Title:

Full Name:

Postal Address:

Contact Telephone Number:

Email Address:

Current employer and position

Work history relevant to board position

Voluntary involvement relevant to board position

Qualifications/training

Other board experience (list all current positions)

Current contact details of two (2) referees

The following information is optional and provides important data on the diversity of Board membership across government.

Date of Birth	dd/mm/yyyy
Aboriginal	Yes / No
Torres Strait Islander	Yes / No
Country of Birth – Australian	Yes / No If no, please specify
Language other than English spoken at home	Yes / No If yes, please specify
Person with a disability or special needs	Yes / No If yes, please specify